



DEPARTMENT OF THE AIR FORCE  
AIR FORCE RESERVE COMMAND

MEMORANDUM FOR UNITS FM/FMA  
NAFs/FM  
ARPC/FM  
HQ USAF/RECB

3 April 2020

FROM: AFRC/FMF  
555 Robins Parkway  
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SUBJECT: Guidance Related to Uniform and Clothing Issues (PIM 20-006) *Rescinds PIM 10-004*

References: AFI 36-3012, AS 016, AFMAN 65-605VI, AFMAN 65-604, DoD FMR Volume 7A, AFI 34-266

1. Uniforms are *standard* apparel items *issued* to members without regard to their occupational assignment or duty location, including maternity clothing. AFI 36-3012, Attachment 3, Air National Guard and USAF Reserve Clothing Allowance contains a list of standard apparel items issued to AFR members. These items will be obtained using KYLOC and purchased with the **Reserve Personnel Appropriation (RPA) funds**.
  - a. Use Project/Subprojects **721.09** for Individual Clothing, Initial Issue/Replacement In Kind, **Enlisted only**. Use **722.09** for Individual Mobilization Augmentee (IMA) members. (For Officers, see below paragraph 5)
  - b. Initial issue for BMT is **725.03**
  - c. For a complete list of Project/Subprojects see AFMAN 65-604, para. 7.2
  
2. Organizational *clothing* is distinctive in nature and occupation related, it is issued because of unique functional work requirements or location of assignment. For a list of authorized AFSCs and/or temperature requirements, review AS 016. Examples of organizational clothing include: steel-toe boots, parkas, hospital whites, flight suits, flight jackets, Nomex gloves, etc. These items will be obtained using **RPA funds**.
  - a. If a member requires any of these items and their AFSC or the location temperature does not meet the requirements listed in AS 016, then the Commander must put in writing the justification for the uniform or clothing necessitating the expenditure of the appropriated funds. (AFMAN 65-605 V1, para. 10.58)
  - b. Organizational clothing includes special distinctive uniforms such as those required for the Air Force Band or the Air Force Honor Guard.
  - c. Use Project/Subprojects **721.19** for Organizational Clothing, **Officer and Enlisted**. Use **722.19** for Individual Mobilization Augmentee (IMA) members.

3. Organizational *equipment* are items in the nature of safety equipment (such as firefighter protectant suits, goggles, helmets, etc.) that are kept at the workplace for intermittent use are funded with the **Unit O&M** appropriation.
4. Cold Weather Clothing – See AS 016 (Special Purpose Clothing and Personal Equipment) for special instructions that apply to the issue of cold weather clothing. The requirement must meet the criteria established for each designated location in AS 016. Items that meet the requirements are purchased with **Unit RPA** funds. Items that do not meet requirements will result in an unauthorized purchase.
  - a. Use Project/Subprojects **721.19** for Organizational Clothing, *Officer and Enlisted*.
  - b. Use **722.19** for Individual Mobilization Augmentee (IMA) members.
5. Officers' clothing *allowance* should be charged to Project/Subproject **721.08** for unit members and **722.21** for IMA members. For additional guidance on officers' uniforms and allowances, see DoD FMR, Volume 7A, Chapter 30.
  - a. See AFMAN 65-604 for Project/Subprojects to use in other training pay categories.
6. For Military Funeral Honor Guard uniform requirements, use **RPA funds** with Project/Subproject **728.09**.
7. The Government Purchase Card (GPC) can be used to purchase clothing at the military clothing sales stores, when not available via KYLOC. All purchases of Reserve clothing and authorized alterations (to include sewing of accouterments) should be charged to the single Project/Subproject **721.09** for the unit and **722.09** for IMA enlisted members.
  - a. If the GPC is being used for *organizational clothing* purchases then you are required to reallocate to the proper Project/Subproject as noted in para 2.d when reconciling your account.
8. Uniforms for unique events such as Rodeo, sports competitions, or other special events are *not* authorized to purchase new uniforms with appropriated funds for participants unless authorized by AFI 36-2903, AS 016, and/or AFI 34-266. If the Commander deems the item(s) necessary as an organizational mission requirement and not merely a morale item, then refer back to paragraph 2 for proper procedures to use appropriated funding to procure.

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