



**ASSISTANT SECRETARY OF DEFENSE**  
1500 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-1500

**MAR 13 2020**

MANPOWER AND  
RESERVE AFFAIRS

MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY FOR MANPOWER  
AND RESERVE AFFAIRS  
ASSISTANT SECRETARY OF THE NAVY FOR MANPOWER  
AND RESERVE AFFAIRS  
ASSISTANT SECRETARY OF THE AIR FORCE FOR  
MANPOWER AND RESERVE AFFAIRS

SUBJECT: Hardship Duty Pay – Restriction of Movement Due to COVID-19

In accordance with title 37, United States Code, section 352 (37 U.S.C. §352), and Department of Defense Instruction 1340.26, “Assignment and Special Duty Pay,” Change 1 effective January 11, 2019, this memorandum creates Hardship Duty Pay – Restriction of Movement (HDP-ROM). HDP-ROM will be paid in addition to any other assignment and special duty pays to which the Service member is entitled as prescribed in DoDI 1340.26; however, the combination of HDP-ROM and other assignment and special duty pays may not exceed \$5,000 per month in accordance with the maximum authorized amount prescribed in 37 U.S.C. §352.

Effective as of the date of this memorandum, Service members ordered by their command to restriction of movement for self-monitoring due to exposure or suspected exposure to COVID-19 or travel to, from, or through a Centers for Disease Control and Prevention (CDC) Level 3 Travel Health Notice country, and that are directed to do so at a facility that is neither provided by the U.S. Government nor is their personal residence at the member’s permanent duty station (PDS), will be paid \$100 per day not to exceed \$1,500 per month, if such members are required to pay for the cost for their lodging without full or partial reimbursement.

My point of contact is Commander David Clark. If you have any questions, please contact him directly at david.t.clark.mil@mail.mil, or (703) 693-1068.

  
Virginia Penrod  
Acting

cc:  
Director, Defense Finance and Accounting Service  
Director, Joint Staff (J1/PRD)